

### **Responsibility of the Parent/Guardian**

- Whenever possible, medication should be given at home.
- Medication WILL NOT be given until this form is completed by the parent/guardian and the authorized prescriber and is on file in the school nurse's office.
- When bringing medications to school:
  - a. Prescription medication must be in the original prescription container.
  - b. Over-the-counter medication(s) must be provided to the school in the original sealed container. It is also important to make sure there is a current expiration date on it. Staff may not dispense outdated medication.
  - c. Antibiotics which are given three times a day are not usually given at school. Morning, after school, and before bed is acceptable.
- *Students are not permitted to carry any medications, including over-the-counter, on a school campus.* However, an authorized prescriber, parent/guardian, and school nurse may authorize a student to self-carry his/her prescribed medication, if necessary, with appropriate documentation.
- Parents/guardians will need to set up a time to pick up unused medications from the school office or nurse at the end of the school year. NO medication will be sent home with your child. Medication remaining after the last day will be discarded.
- Unless otherwise specified, the medication order is valid for the entire school year.
- A new form is needed for **ANY** changes in medication, dose, or time.
- ALL MEDICATION ORDERS WILL BE RENEWED ANNUALLY.

### **Responsibility of the School Nurse**

- The school nurse/delegated school staff will assume responsibility for placing medications in a locked cabinet.
- If the school nurse is not available to give medication, another delegated trained staff member will be assigned to do so.
- The school nurse/delegated school staff will assist and observe the student in taking medication according to the authorized prescriber's instructions. The date and time each medication is given will be recorded on the Medication Administration Record by the staff assisting the student in taking medication.
- The school district and its employees are not responsible for the undue reaction to this medication.
- The school nurse/delegated school staff may not administer any medication at times other than those specified on the authorized form.
- FCSD #2 staff will not administer any product not approved by the FDA. (essential oils/drops) You may come in to do so.